

STRICTLY PRIVATE & CONFIDENTIAL

Mr & Mrs T Drinkall
16 Henry Place
Clitheroe
Lancashire
BB7 1FD

18th June 2026

Dear Tom & Kate,

Re: Toms Table, Lee Carter House, Off Lowergate, Clitheroe, Lancashire, BB7 1AZ

Thank you for your instructions to act as your sole agent in the sale of the above business at offers over £150,000 for the Leasehold going concern.

Sales Particulars

We enclose a copy of the sales particulars for your business. Would you please study them carefully and confirm that they are correct by signing and returning the enclosed slip by email or post. Should there be any amendments you consider necessary please contact us as soon as possible. If we do not hear from you within the next 7 days we will assume you have no amendments to make.

Our Fees

Our fees will be levied at 5% of the premium achieved plus 10% of the annual passing rent plus VAT for the leasehold sale. The advertising and marketing contribution of £1,250 plus VAT that you have paid will be credited against our fee on completion.

Energy Performance Certificate

We will attempt to obtain a copy of the EPC for your property from the national database. If your property does not have one you must obtain one. We can advise you if this is required.

Money Laundering

As with all business agents, Davey Co is subject to the Money Laundering Regulations 2007. This means that we have to obtain and hold identification and proof of address for all clients. Below is a list of acceptable identity documents. We require sight of all original or certified documents. We will require one document from List A and one recent document from List B dated within the past 3 months

[Continued Overleaf]





List A – Identity Document: Current signed passport, valid UK driving licence, EEA member state identity card.

List B – Proof of Address: Utility bill, mortgage statement, bank/building society statement, valid UK driving licence (if not used for List A as ID), state pension benefits book, home or motor insurance certificate, current local authority tax bill/tenancy agreement, solicitors letter confirming house purchase/land registration, NHS medical card.

We thank you again for your valued instructions and will keep you informed of our progress.

Yours sincerely,

Sian Brown
Davey Co



Sian Brown
Davey Co
18 The Ropewalk
Nottingham
NG1 5DT

18th June 2026

Dear Sian,

Re: Toms Table, Castlegate, Clitheroe, Lancashire, BB7 1AZ

Please take this letter as confirmation that we are the sellers of the above business. We hereby confirm that we have read the sales particulars you have prepared relating to our business and that to the best of our knowledge and belief, these particulars do not contain any error or material misrepresentation.

We further confirm that all items, as stated on the details, are included in the sale.

We also confirm that we will notify you immediately if, prior to exchange of unconditional contracts, there is any material change involving any fixtures and fittings or the property itself.

Seller's Signature: _____

Thomas Drinkall

Date: _____

Seller's Signature: _____

Kate Drinkall

Date: _____

Please sign and return to Davey Co